



***Island Lake First Nations Family Services***  
*is seeking applicants for a*  
***Unit Supervisor – Winnipeg Sub Office***  
***1 FULL TIME POSITION***

**BACKGROUND**

Island Lake First Nation Family Services was originally established and operated under the auspices of the Awasis Agency of Northern Manitoba on April 30, 1983. On April 21, 1997, Island Lake First Nation Family Services was incorporated as its own agency.

Island Lake First Nations Family Services consists of four communities: Garden Hill First Nation, St. Theresa Point First Nation, Wasagamack First Nation, and Red Sucker Lake First Nation with the total population of well over 10,000 people.

**SUMMARY**

The primary responsibility is to provide services to the families and children of the four Island Lake First Nations communities; as per Child and Family Services (CFS) Act, the standards and Objectives set by Island Lake First Nations Family Services.

**KEY RESPONSIBILITIES**

- Manage all aspects of service delivery and case management for all unit staff.
- Implement management decisions.
- Participate as a member of management team and attend meetings regularly.
- Coordinate all court work related to statutory requirements.
- Monitor, evaluate, and supervise staff.

**QUALIFICATIONS**

- B.S.W. or related post-secondary education with a minimum of two years direct experience in the field of Child and Family Services.
- Solid understanding of the CFS Act and Child and Family Services Authority Act, AJI-CWI, and Provincial Case Management Standards.
- Demonstrated organizational, communications and leadership skills.
- Possess strong case management, planning, analytical, assessment and problem-solving skills.
- Excellent communication skills (verbal and written).
- Knowledge of community resources and collateral services.
- Possess a valid MB driver's license and access to a vehicle.

- Proficiency in Microsoft Office products, Excel and Word.
- Knowledge of CFSIS and Intake Module System will be considered an asset.
- Satisfactory Criminal Record Check, Clear Child Abuse and Prior Contact Checks.
- Knowledge of and respect for the customs and traditional philosophy of the Island Lake Region.

**SALARY:** **Starting Salary will be commensurate with qualifications and experience.**

**COMPETITION #:** **00011 - 26**

**APPLICATION DEADLINE:** **April 29, 2026 @ 4:30pm**

Island Lake First Nations Family Services provides competitive compensation, excellent benefits including matching pension plan, and a positive work environment.

### **HOW TO APPLY**

Interested applicants are encouraged to forward their cover letter, resume, and include the competition #, along with three (3) professional references. One (1) reference must be from a direct supervisor with your most recent employer.

**Human Resources**

**Island Lake First Nations Family Services**

**Email: [hr@ilfnfs.ca](mailto:hr@ilfnfs.ca)**

**Fax: 204-783-3088**

Preference will be given to Indigenous candidates (First Nations, Métis, or Inuit) meeting the position requirements. All Indigenous applicants are asked to self-declare within their cover letter.

**AS A CONDITION OF EMPLOYMENT, THE SUCCESSFUL/CANDIDATE WILL BE REQUIRED TO SUBMIT A CLEAR SATISFACTORY CRIMINAL RECORD CHECK (INCLUDING VULNERABLE SECTOR CHECK), CHILD ABUSE CHECK, AND WILL BE SUBJECT TO A PRIOR CONTACT CHECK.**

**WE THANK ALL WHO APPLY AND ADVISE THAT ONLY THOSE SELECTED FOR FURTHER CONSIDERATION WILL BE CONTACTED.**

Please visit our website at [www.ilfnfs.ca](http://www.ilfnfs.ca)